

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 4th November 2023

Board Room

Meeting Opened: 6.35m

Present

Rob McEwan, Dayana Baker, Shirl Badenach, Alli McShane, Krysta Brocklehurst
Kate Woodley, Missa Joh J.

:

Phillippa Bartlett, Kezia Mellars, Seconded Courtney Bell

President's Report :

Dayana Baker delivered a short Presidents Report.

Dayana acknowledged

Balance Sheet

143 N. 1st St. 00302



The Hutchins School Parent's Association

Income & Expense Statement

Income

For the year ended 2023

2022 2023

\$ \$

Income

	2022	2023
Tuckshop Profit	61,184	65,463
Interest	1,501	365
226		
Clothing Pool & Crested Sales	-	-
18,830	19,201	Parent Subscriptions
10,337	677	Fundraising Functions Net Profit
91,918	85,932	Total Income

Expenses

	2022	2023
875	500	Audit Fees
25,155	160,160	Donations to the School
	112	Thank yous
	300	General Catering
	367	T-shirts
	3,860	Socks
	5,000	Socks
	1,000	Socks
Total Expenses	37,797	170,250
Surplus / (Deficit)	54,121	(84,318)

Principal's Report:

PRINCIPAL'S REPORT PARENTS' ASSOCIATION MEETING

Brief report from Dr McEwan.

Positions have been advertised for Head of Bednall Centre and Head of Year 11.

The Annual Black and Magenta has been sent out.

We were very pleased with the announcement of former student, Billy Blacker as the latest Rhodes Scholar.

It has been decided that the Arts Department and School won't be running the Magenta and Blacker function next year. There will be opportunities to discuss other School Community events happening next year.

Correspondence:

Incoming – Thank you received from Fiona Moroney. See below:

Hi Dayana and Shirl

I just wanted to thank you for the Parents' Associations generosity in supporting Middle School with funding for 3 outdoor tables. Today they were delivered, and we

Outgoing – nil

Actions arising from Previous minutes:

Junior School Bush Proposal

Kate Woods

The plans for the fundraising quiz night are going very well. It will run like other quiz nights. Wine and chocolates for prizes, lucky door prizes. Main prize is an all-inclusive function on M L Engeria boat. There are lots of great items to bid on for the silent auction. A raffle with lots of prizes. A lot more information about the night will be posted on Facebook.

Update re plans - There has been a recent meeting with Miriam and Shane to try and reduce costs by finding Hutchins community contacts to donate goods and services. If we can get things donated or at cost price they are very happy to work with that.

A year 2 parent has arranged for all of the steel to be donated. Which is amazing.

The decision re the Application for a Grant won't be made until the end of the year.

Other Business:

1. Discussion of the Pre-

Through further class meetings and discussions, each Kindergarten class has been able to hone in on area of focus for the remainder of this year. Kindergarten TW set to work researching and painting images to be presented on a large wall art/canvas. The stunning results of their work, as well as collaboration with the school's graphic designers and canvas providers, can be shared with you when you come over to visit.



Pre-Kindergarten F decided that they would like to ask families and the wider Hutchins community for donations of loose parts to play with and store safely and neatly in the play space. Once appropriate storage solutions are purchased, the children will work with their educators to put together personal letters to send out seeking these loose parts, each hand decorated with care, optimism and hopefulness.

Recently, both classes have also shown increasing interest in planting and gardening, prompting a

2. Future Requests for funding

General discussion about the proper process for members of the School community and/or Staff to request funding from the PA.

All funding requests and funding approvals need to be in accordance with the PA's constitution. Please see a copy of the Constitution attached below.

The PA needs to be given reasonable time to discuss all proposals.

In accordance with the Constitution only the Executive can decide how the PA funds are expended.

The PA Committee will Investigate having the PA Constitution and

Additional special meetings may be called at the discretion of the president upon the request of two members of the general executive.

The AGV shall be held in accordance with the provisions of an annual report.

2. The business of the AGV shall be limited to the following:

business considered appropriate by the members present.

5. other business.

Written notice of a special general meeting shall be given to the members of the Association, such notice to be written by a notice addressed to the Secretary and stored.

of a special general meeting parents of the school community. Written notice shall be given to the members of the Association, such notice to be given no fewer than 14 days before the date of such a meeting.

of the Association, such Minutes to be The Secretary shall minute each meeting continued at each subsequent meeting.

Auditor

The AGM shall elect an auditor to audit the accounts of the Association on an annual basis.

Levy

Each Hutchins family shall pay to the School on behalf of the Association a levy which shall be set for the succeeding year by the AGM to approval by the AGM.

Amendment

Amendment

This Constitution may be amended by a vote of two-thirds of the members

The AGM shall elect an auditor to audit the accounts of the Association on an annual basis. The AGM shall set the levy for the succeeding year by the AGM to approval by the AGM.

3. A huge thank you to Dayana who will finish up this year from the PA with her son finishing year 12. Thank you, Dayana, for all of your time and effort in being on the PA Committee, and for being a wonderful President. We will miss you!

Meeting Closed 8.00pm

Next Meeting: TBC February 2024